

NATIONAL GAMBLING BOARD

1085 Francis Baard Street
Hatfield
Pretoria
0028

**INVITATION TO SUBMIT A PROPOSAL FOR:
NGB 002(2023/2024): APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT A
NATIONWIDE MULTI-MEDIA BROAD-BASED PUBLIC EDUCATION AND AWARENESS
PROMOTION**

Physical address of the National Gambling Board	1085 Francis Baard Street, Hatfield, Pretoria, 0028
Place where bid documents can be collected	Bid documents are available on NGB's website (www.ngb.org.za).
Compulsory briefing meeting	23 November 2023 at 11H00am CAT at 1085 Francis Baard Street, Hatfield, Pretoria, 0028. Only institutions/consortiums/companies/individuals that attend the compulsory briefing session will be considered for this bid.
Evaluation on Preferential points	An attendance register must be signed by bidders as confirmation of attendance. 80/20 is applicable
Place of submission of bid documents	Bids must be deposited in the tender box available at reception desk of the offices of the National Gambling Board during working hours except on the date when submissions close. No faxed or e-mailed bid proposals will be accepted. Any bid submitted after the closing date will not be accepted.
Closing date of submission of bid proposal	06 December 2023 at 11H00 CAT.
Validity of the bid	180 days
Opening of bid documents	Bidders may attend the opening of bids which shall take place on the closing date of submissions at 11H15 CAT at the offices of the National Gambling Board.
Any queries regarding the bidding process and technical information:	Procurement Practitioner E-mail address: scm@ngb.org.za



National Gambling Board
South Africa
a member of **the dtic** group

420 Witch-hazel Avenue, Eco Glades 2, Block C, Eco Park Centurion 0144

Tel: +27 (0) 10003 3475 Fax +27 (0) 86 618 5729 E-mail info@ngb.org.za Web www.ngb.org.za

09 October 2023

Via E-mail

Dear Valued Stakeholder

RE: OFFICE RELOCATION

The National Gambling Board (NGB) has spent a successful eleven years at our current premises, and the time has come for us to start a brand new chapter in our corporate journey. This letter serves to inform you that we will be relocating our offices. As of 01 November 2023, we may be contacted as follows:

Physical Address:

1085 Frances Baard Street (formerly Schoeman Street)
Hatfield
Pretoria
0028

Postal Address:

Private Bag X27
Hatfield
0028

Switchboard number: 010 003 3475

General Email: info@ngb.org.za

Our relocation will take place in phases in the last three weeks in October 2023. We endeavour to minimise business disruption, however request your indulgence should our officials be less responsive to enquiries during this time. All landline numbers and email addresses remain unchanged.

We look forward to continuing a fruitful relationship with you from our new offices.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lynette Kamineth'.

Ms. Lynette Kamineth
Manager: Communications and Stakeholder Engagement
National Gambling Board